



FAX COVER PAGE

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Message:

**Department of Education
Newberry College
2010-2011**

CLINICAL EXPERIENCES PLACEMENT AGREEMENT

This agreement is made between **The Lexington County School District 5**, hereinafter "the District" and the Department of Education, Newberry College, hereinafter "the College."

WHEREAS, the College desires to place teacher education students in the schools of the District as part of its clinical experiences program; and

WHEREAS, the District desires to provide teacher education students with the opportunity to be placed in the schools of the District and desires to provide teachers in the District, who will serve as mentor teachers, the opportunity to supervise interns and field experience candidates.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

1. Responsibilities of the College:

- A. To designate a contact person in the Department of Education to coordinate placements, as well as all aspects of the internship program, with a District contact person(s).
- B. To provide interns who have completed the required coursework with a 2.5 or higher GPA in an approved teacher education program and who have been recommended for placement by College faculty.
- C. To provide College faculty to supervise interns and serve as a liaison between the College and the District with regard to the intern's internship experience.
- D. To provide training/orientation opportunities for interns. College faculty and mentor teachers regarding the policies and procedures related to the internship and field experience program.
- E. To provide ADEPT Training and Foundations of Mentor Training as needed.
- F. To run a check of all candidates for placement through the National Sex Offenders Registry to conduct -Yearly criminal background checks on all interns according to state guidelines.

2. Responsibilities of the District:

- A. To designate a contact person(s) to coordinate placements, as well as all aspects of the internship program with the College contact person.
- B. To provide classroom settings for interns and supervision of interns by mentor teachers, in accordance with the College's policies and course requirements.
- C. To complete background checks on all field experience candidates
- D. To provide mentor teachers, to be approved by the College faculty, who:
 1. -have been approved by the principal and the District;
 2. -are able to serve as a model for excellence in teaching;

3. -possess and exhibit high expectations for students;
4. -have strong skills in planning, oral/written communications; collaborative decision-making, judgment, and human relation skills;
5. -have strong instructional skills and current content knowledge;
6. -have strong skills in collaborating with other teachers and parents;
7. -have an above average or higher performance evaluation for the last two years of teaching;
8. -have continuing contract status; with 3+ years experience;
9. -are committed to the time and effort needed to serve as a mentor to an intern;
10. -are willing and able to observe and provide feedback to the intern with regard to developing lesson plans, improving instruction, managing the classroom and conducting him/herself professionally;
11. -are willing to participate in mentor teacher meetings and conferences;
12. -are available to the intern before, during, and after the school day;
13. -and can provide intern with constructive and appropriate feedback based on ADEPT standards.

3. This agreement contains the entire understanding of the parties and any modifications thereto shall be in writing and fully executed by the parties.

4. This agreement shall take effect upon execution and upon approval by the Board of Trustees of the District, until such time as it may be terminated by mutual consent, or by 90 days notice of either party to this agreement.

IN WITNESS WHEREOF, the parties have entered into this agreement as indicated by the signatures below:

District: District 5 of Lexington & Richmond Counties Newberry College

By: Angel H. Brown

By: Cathy Mitchell

Title: Chief HR Officer

Title: Coordinator of Clinical Experiences

Date: 2-3-11

Date: 11-15-10