

Newberry College Teacher Education Committee Bylaws

The Teacher Education Committee (TEC) is an interdisciplinary committee of college and community representatives who assemble to review, analyze, and provide input on all aspects of the teacher education program at Newberry College. The Teacher Education Committee has the unique responsibility to ensure the integrity of the Teacher Education Program in a manner which benefits South Carolina's learners as well as the profession of education.

A. Composition

The Teacher Education Committee shall consist of:

- Minimum of 5 appointed faculty representing each of the programs leading to teacher certification (one from Education, one from Physical Education, three from other majors)
- The Teaching Fellows Campus Director
- One undergraduate student enrolled in and admitted to the Teacher Education Program
- A school-level administrator,
- One public school teacher,
- The Chair of the Department of Education

B. Appointed Members

Faculty. Faculty representatives will be appointed by the Vice President for Academic Affairs to serve two year terms.

Students. The undergraduate student representative-will be appointed by faculty in the majors. Students will be appointed to serve a one-year term.

Others. After consultation with appropriate representative bodies, the Chair of the Department of Education shall appoint all off-campus representatives. Appointments will be for two year terms.

All committee members will be voting members. Members will be appointed on staggered terms.

C. Staff

The Department of Education will be responsible for providing support staff to the Teacher Education Committee.

D. Officers

The Chair of the Department of Education will serve as the chair of the Teacher Education Committee.

E. Responsibilities

1. Conduct ongoing review and evaluation of all aspects of the Teacher Education Program including review of all accreditation reports and regulatory procedures regarding the Teacher Education Program.
2. Provide a forum for the discussion of critical issues concerning the preparation of teachers and stimulate and encourage new program development.
3. Oversee, evaluate, and approve the teacher education model at Newberry College.
4. Evaluate the overall Teacher Education Program and identify weaknesses and needs.
5. Receive and review regular follow-up studies of teacher education graduates.
6. Serve as an appeals body for students seeking exceptions to requirements, policies, and procedures regarding the Teacher Education Program.
7. Admit students to the Teacher Education Program and to the Internship Semester.
8. Make recommendations to the faculty, academic departments, Faculty Council, the Deans, the Academic Vice President, and/or the President of Newberry College on issues pertaining to the Teacher Education Program.
9. Serve as the advisory committee to the Teaching Fellows Program.

F. Process for Proposals

The Teacher Education Committee will receive and review all proposals regarding the teacher education program from the departments at Newberry College. The Teacher Education Committee will make recommendations directly to the Chair of the Department of Education. The Chair will review the Teacher Education Committee's recommendation and make a recommendation regarding the impact of the changes on the teacher education program, certification standards, accreditation standards, and Newberry's Teacher Education model.

The recommendations of the Teacher Education Committee will be sent with the Chair's recommendation to Faculty Council for Action. All recommendations and actions of the Teacher Education Committee may be reviewed by Faculty Council.

G. Quorum

A quorum of the Teacher Education Committee shall consist of:

1. The Chair of the Teacher Education Committee;
2. Three appointed Newberry College faculty representatives;
3. One off-campus representative

H. Minutes

The minutes of the Teacher Education Committee will be shared with the chairs of the departments which have teacher certification programs, the Teacher Education Advancement Team, the chair of Faculty Council, and the Academic Vice President.

I. Voting Procedures

The committee will adhere to the most current edition of Robert's Rules of Order.